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Request of the expression of interest for Individual Consultancy services

Date: August 3, 2021

The TB Europe Coalition (“TBEC”), non-profit foundation registered in the Netherlands, is pleased to announce a call for expression of interest for the position of **to develop methodology/algorithm for data collection reporting on four WHO Europe indicators related to Community systems and civil society engagement of the new Monitoring Framework WHO European Region Tuberculosis Action Plan 2021–2030** in the framework of the implementation of the current tasks of Community Rights and Gender Strategic Initiative (CRG-SI of the Global Fund) project.

The scope of work:

- The Consultant develops 1st draft methodology/algorithm for data collection related to Community systems and civil society engagement two scenarios:
 - 1) if there are minimum resources (filling only through the NTP when agreeing on the results through the existing platforms of CSOs or ACSM, for example) and
 - 2) if it is possible to collect additional/qualitative data (with the involvement of CSOs).
- TBEC sends a draft to the WHO Europe for feedback.
- The Consultant considers the feedback received from the WHO Europe.
 - TBEC sends an updated draft to the National TB Programmes (NTP) for feedback.
- The Consultant considers the feedback received from the NTPs.
 - TBEC with the involvement of the Consultant conduct a meeting with national partners to obtain feedback (orally) and/or in writing on the results of the coordination meeting with relevant representatives of national civil society/TB community and in Kyrgyzstan, Kazakhstan and Ukraine.
- The Consultant considers the feedback received from the civil society/TB community.
- Consultant is preparing the 2nd draft methodology/algorithm for data collection
 - TBEC sends draft methodology/algorithm to national partners (CSOs and NTP) in three piloted countries and WHO Europe.
- The consultant is preparing the final draft methodology/algorithm based on received final feedback.
 - TBEC with involvement of the Consultant prepare a webinar program to present the data collection algorithm.
- Participation in the regional Webinar – October 2021

Duration of the assignment and remuneration provisions:

The work is expected to start after signature of the specific agreement for individual consultancy services.

The duration of agreement is August 2021 – October 31, 2021.

Conditions:

1. Individual experts who can demonstrate the necessary technical expertise to deliver the methodology/algorithm for data collection are invited to submit expression of interest.
2. TBEC offers the following type of cooperation:
 - Consultancy Agreement with an Individual Consultant/Expert. The individual consultant/ each of consultant from consortium will be responsible for the payment of taxes according to the laws

of his(her) country of residence. Remuneration will be paid in US Dollars, so consultant shall have a USD bank account.

3. The contract will be awarded on the competitive basis to a Consultant/Expert with the highest qualifications and meeting all requirements described in Terms of References (ToR¹). Consultant will be evaluated based on the qualifications.
4. Consultancy fee for a given assignment will be negotiated based on the consultant's expertise evaluation results.
5. Payment will be made based on the results of the submitted deliverables to TBEC.
6. Your expression of interest should contain the following documents:
 - Overview of proposed approach to the assignment, including:
 - ✓ CV with proven experience and qualifications (in Eng/Rus, not more than 3 pages).
 - ✓ Motivation letter (in Eng/Rus, not more than 3 pages), clearly describing:
Failure to meet these requirements will lead to automatic disqualification of application.
7. All documents for expression of your interest should be submitted electronically to Vlada Rabinova, Administrative Officer, TBEC, at the following address rabinova@tbcoalition.eu
8. The deadline for receipt of your expression of interest by e-mail indicated in paragraph 6: **August 11, 2021, 6 PM, Kyiv time**. Late proposals will be rejected.
9. Selected candidate will be contacted by **August 12, 2021**.
10. The evaluation and selection will be conducted through procurement procedures set out in the TBEC internal policies. Questions regarding procurement procedures as well as other related to the topic of the current request can be addressed to Vlada Rabinova, Administrative Officer, TBEC, at the following address rabinova@tbcoalition.eu.

Vlada Rabinova
Administrative Officer
TB Europe Coalition

¹ All the short-listed Consultants/Experts will be included in the TBEC Consultancy pool for potential future cooperation according to the Consultants' expertise.