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Request of the expression of interest for Individual Consultancy services

Date: June 16, 2021

The TB Europe Coalition (“TBEC”), non-profit foundation registered in the Netherlands, is pleased to announce a call for expression of interest for the position of **International Consultant to conduct a Case study based on the results of National dialogues and learnings to demonstrate the changes in 5 countries - challenges, learnings, successes** in the framework of the implementation of the current tasks of the Global Fund Multi-Country Program “Advancing People-Centered Quality TB Care – From the New Model of Care Towards Improving DR-TB Early Detection and Treatment Outcomes” (TB-REP 2.0).

The scope of work:

The International Consultant will be expected to:

- Oversee the development of the protocol and methodology to support the review, including calendar plans and deadlines for key deliverables.
- Supervise the development of a mix of tools appropriate to the review subject. These tools may include a combination of, but are not limited to, the following:
 - i. Protocol(s) for individual or group interviews with representatives of the National Dialogue, partners and additional stakeholders;
 - ii. Protocol(s) for interviews/meetings with representatives of external development partners;
 - iii. Dashboard template(s).
- Develop the procedures to be used to analyse qualitative data; and how it will weigh and integrate qualitative data from these sources with quantitative data to reach conclusions.
- Prior to the start of data collection, the International Consultant will develop and present, for TBEC review and approval, all protocols and procedures for data collection and analysis.
- Conduct desk review of relevant documentation.
- Provide expert advice and technical guidance to local consultants from 5 countries during the data collection phase.
- Undertake online visits to the selected countries to meet with key national stakeholders, as appropriate.
- Responsible for the overall quality and integrity of the reporting.
- Suggest potential areas for interventions and cross-sectoral programming.
- Present key findings of the review during the national (1 per country, if required) and regional events organized and/or hosted by TBEC.

Duration of the assignment:

The work is expected to start after signature of the specific agreement for individual consultancy services. The duration of agreement is June 2021 - September, 2021.

Qualification requirements:

The International Consultant should meet the following qualifications:

Experience/Knowledge

- Demonstrated experience and knowledge of the context of TB care, including donors’ environment in EECA region.
- Knowledge of the guiding principles and major global and regional policy documents (UN, WHO, Global Fund, Stop TB Partnership, CRG etc.) to meet the End TB Strategy targets and to guide provision of rights-based people-centred TB care.

- Demonstrated collaboration with the NTPs, WHO entities, civil society and TB affected communities in the EECA region.
- Experience in development and conducting a desk review; protocols and procedures for data collection and analysis; report writing skills.
- At least 3 years of management experience in leading team of consultants and professionals preferably with a focus on policies and/or capacity development of CSOs/communities or government's officials.
- Experience of working within the TBEC assignments is an advantage.

Skills/Competencies:

- Strong analytical skills;
- Cultural-sensitive communication and rapport building skills;
- Facilitates meetings effectively and efficiently;
- Writes and presents clearly and convincingly;
- Ability to share knowledge and to provide support to others;
- Ability to work independently and respond to feedback in a timely and professional manner;
- Proven ability to meet deadlines.

Education:

- Master level degree in Public health, Social sciences and/or other relevant areas.
- Relevant work experience and professional trainings is an asset

Languages:

- Knowledge of English and Russian is required.

Conditions:

1. Individual consultants are invited to submit expression of interest for the consultancy services mentioned above.
2. TBEC offers the following type of cooperation:
 - Consultancy Agreement with an Individual Consultant/Expert. The Consultant will be responsible for the payment of taxes according to the laws of his(her) country of residence. Remuneration will be paid in US Dollars, so consultant shall have a USD bank account.
3. The contract will be awarded on the competitive basis to a Consultant/Expert with the highest qualifications and **meeting all requirements described in Terms of References (ToR¹)**. Consultant will be evaluated based on the qualifications.
4. Consultancy fee for a given assignment will be based on the cost of the final product and will be negotiated with a Consultant/Expert with the highest evaluation results.
5. Your expression of interest should contain the following documents:
 - Overview of proposed approach to the assignment, including:
 - ✓ CV with proven experience and qualifications (in Eng/Rus, not more than 3 pages).
 - ✓ Motivation letter (in Eng/Rus, not more than 3 pages), clearly describing:
 - Existing experience in the area of the proposed assignment
 - Example(s) of previous work that demonstrate capability to complete the assignment.
6. All documents for expression of your interest should be submitted electronically to Vlada Rabinova, Administrative Officer, TBEC, at the following address rabinova@tbcoalition.eu
7. The deadline for receipt of your expression of interest by e-mail indicated in paragraph 6: **June 24, 2021, 6 PM, Kyiv time**. Late proposals will be rejected.
8. Selected candidate will be contacted by **June 26, 2021**.
9. The evaluation and selection will be conducted through procurement procedures set out in the TB-REP2.0 sub-grant agreement between TBEC and PAS Center, as a TB-REP2.0 Principle Recipient of the Global Fund to Fight AIDS, Tuberculosis and Malaria and are aligned to the World Bank Guidelines. Questions regarding procurement procedures as well as other related to the topic of the current request can be addressed to Vlada Rabinova, Administrative Officer, TBEC, at the following address rabinova@tbcoalition.eu.

¹ All the short-listed Consultants/Experts will be included in the TBEC Consultancy pool for potential future cooperation according to the Consultants' expertise.