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## **Terms of References**

### **for Individual consultant**

#### **to conduct online coaching/needs assessment visit to Republic of Tajikistan in the framework of TB-REP 2.0 project**

#### **About TB Europe Coalition (TBEC)**

Established in 2009, TBEC is a regional advocacy network of civil society organizations and individuals from across the World Health Organization (WHO) Europe region, comprising Western and Eastern Europe, Caucasus and Central Asia. The network aims to strengthen the role of civil society within the regional response to TB, and ensure political and financial commitments to end TB. Currently TBEC has more than 200 members from more than 30 countries in the region. In 2017, TBEC was registered as a legal entity in the Netherlands to step up its regional and national advocacy, capacity building and support to country-led TB advocacy initiatives. The TBEC Secretariat is located in Kyiv and responsible for the coordination, communication, administration, programmatic and policy management of the network.

#### **Background information on the project:**

After three years of successful implementation of the multi-partner Tuberculosis Regional Eastern European and Central Asian Project (TB-REP), all the 11 countries from the EECA Region are moving forward, advancing from the new model of care towards Improving DR-TB early detection and treatment outcomes within TB-REP 2.0 project. TB-REP 2.0 will be implemented during 2019-2021, consolidating the achievements and addressing the challenges of the TB-REP project.

The overall goal of the program is to foster timely TB case detection and improved treatment outcomes in patients with special emphasis on drug-resistant TB, through meaningful involvement of communities and civil society and integrated people-centered TB care delivery systems able to address the needs of key and vulnerable populations.

The Project is implemented with the financial support of the Global Fund to Fight AIDS, Tuberculosis and Malaria in the countries of Eastern Europe and Central Asia (EECA).

Partners involved in this project's implementation are: Center for Health Policies and Studies (PAS Center) - Principal Recipient, WHO Regional Office for Europe, TBEC, TB People, Global TB Caucus (GTBC). Within the program implementation TBEC is responsible for strengthening advocacy and the operational role of civil society.

Continuous technical assistance will be provided to countries to catalyze advocacy efforts, assess partnerships and advocacy strategies for civil society organizations (CSOs) and regional stakeholders, as well as forge partnerships with the national TB caucuses.

One of the components of the technical support planned for CSOs is to conduct needs assessment/coaching visit to understand the capacity opportunities and gaps in knowledge and skills related to implementation of advocacy work of the project selected grantee in Republic of Tajikistan. Specific requests for technical assistance will be informed by the project goal of national partner. Due to the situation with COVID-19 the visit will be held in online format.

**Objective of the assignment:**

The purpose of the needs assessment is to understand the capacity opportunities and gaps of the grantee's knowledge and skills related to TB-REP 2.0. project type in the country; to document the needs in technical support and capacity development and provide the recommendation on how to increase the effectiveness of the grantee in implementation of their objectives depending on the grand type.

During online coaching visit, objectives and targets of the small grant in Republic of Tajikistan will be considered; strengths and weaknesses in the context of achieving the goals that have been specified in TB-REP 2.0. small grant's implementation plan will be identified. Specific requests for technical assistance will be informed by the project goal of national partner.

Online meetings with national stakeholders such as NTP and parliamentarians are envisaged as a part of the needs assessment plan to assess potential for advocacy and reform.

**Scope of work:**

Individual Consultant will be expected to:

1. In cooperation with the TBEC secretariat:
  - Develop an needs assessment/coaching visit plan with a list of meetings and issues to address;
  - Negotiate with local CSOs an online needs assessment/coaching visit plan and agenda;
  - Draft needs assessment/coaching visit report structure;
  - Finalize needs assessment/coaching visit report after comments received from TBEC secretariat and TB-REP 2.0 partners.
2. Conduct online needs assessment/coaching visits to the Republic of Tajikistan and facilitate all meetings within it. The number of meetings will depend on needs of the civil society partner in the country.
3. Prepare in 2 weeks after the visit narrative report on the results of the online needs assessment/coaching visit according to the agreed report structure.

Online needs assessment/coaching visits to the Republic of Tajikistan will be held in August - September, 2020.

**Expected outcomes:**

Individual Consultant will provide the following deliverable, in English or Russian, to the TBEC:

1. The visit report provided with key findings/recommendations/potential solutions to impact on increasing the effectiveness of the organization and to overcome obstacles identified by the visit.

It is expected that the results of the visit can shape advocacy strategies of the TB-REP 2.0. partners (grantees) and transform the project activities and help ensure results have the maximum effect.

**Duration of the assignment and remuneration provisions:**

- The work is expected to start after signature of the specific agreement with individual consultant.
- The duration of agreement is August 06, 2020 – October 31, 2020.
- Payment will be made based on the results of the visit, provision of all deliverables to TBEC team and revision of report according to comment received from all TB-REP 2.0 partners.
- Remuneration will be paid in US Dollars, so Consultant shall have a USD bank account.
- The Consultant will be responsible for the payment of taxes according to the laws of his(her) country of residence.

**Qualification requirements:**

Individual Consultant, providing consultancy services, is expected to have a strong background in TB and

civil society, as well as good understanding of overall context of the TB programs specific to the country(s) environment.

**Consultant should meet the following qualifications:**

**Experience/Knowledge**

- Educational background in social work or social science, public health, health policy epidemiology, public administration and in other relevant fields (or commensurable working experience).
- Knowledge and understanding of the national and regional responses to TB, particularly on WHO recommended strategies for people-centred TB care in the EECA region;
- Understanding of TB epidemiology, TB policies and interventions, and health systems in the country;
- Understanding of the policy context of the EECA region, particularly on transition to people-centred models of TB care; communities, rights and gender; and multisectoral accountability processes
- Familiarity with the civil society and TB affected communities' actors in the country and the country-specific social context they operate in;
- Proven experience in developing recommendations for people-centred TB approach;
- Proven experience in monitoring/coaching/needs assessment or research field visits;
- Experience of providing consultancy services under regional projects is an asset.
- Experience of providing consultancy services under TBEC projects is considered an asset.

**Skills**

- Proven experience in program monitoring and evaluation, particularly on evidence-based outcomes of service delivery impact;
- Ability to formulate conclusions, and recommendations for strengthening TB prevention, care and control activities and intersectoral cooperation between TB stakeholders;
- Good writing and reporting skills (in English and Russian);
- Cultural-sensitive communication skills;
- Ability to work independently and respond to feedback in a timely and professional manner;
- Proven ability to meet deadlines.

**Languages**

- Knowledge of Russian is required.
- Knowledge of English is considered an asset.

**Reporting requirements:**

Individual Consultant will closely coordinate with the TBEC Secretariat to ensure effective delivery of the outputs. Coaching visit report should be written in Russian. It should be in Microsoft Word format, to be submitted in electronic copies to TBEC Secretariat, specifically to TBEC Advocacy and Policy Manager Yuliia Kalancha [kalancha@tbcoalition.eu](mailto:kalancha@tbcoalition.eu)