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### **Request of the expression of interest for Individual Consultancy services**

The TB Europe Coalition (“TBEC”), non-profit foundation registered in the Netherlands, is pleased to announce a call for expression of interest **to conduct online coaching/needs assessment visit to Republic of Tajikistan** in the framework of the implementation of the current tasks of the Global Fund Multi-Country Program “Advancing People-Centered Quality TB Care – From the New Model of Care Towards Improving DR-TB Early Detection and Treatment Outcomes” (TB-REP 2.0).

#### **The objective of the assignment:**

The purpose of the needs assessment is to understand the capacity opportunities and gaps of the grantee’s knowledge and skills related to TB-REP 2.0. project type in the country; to document the needs in technical support and capacity development and provide the recommendation on how to increase the effectiveness of the grantee in implementation of their objectives depending on the grand type.

During online coaching visit, objectives and targets of the small grant in Republic of Tajikistan will be considered; strengths and weaknesses in the context of achieving the goals that have been specified in TB-REP 2.0. small grant’s implementation plan will be identified. Specific requests for technical assistance will be informed by the project goal of national partner.

Online meetings with national stakeholders such as NTP and parliamentarians are envisaged as a part of the needs assessment plan to assess potential for advocacy and reform.

#### **The scope of work:**

Individual Consultant will be expected to:

1. In cooperation with the TBEC secretariat:
  - Develop a needs assessment/coaching visit plan with a list of meetings and issues to address;
  - Negotiate with local CSOs an online needs assessment/coaching visit plan and agenda;
  - Draft needs assessment/coaching visit report structure;
  - Finalize needs assessment/coaching visit report after comments received from TBEC secretariat and TB-REP 2.0 partners.
2. Conduct online needs assessment/coaching visits to the Republic of Tajikistan and facilitate all meetings within it. The number of meetings will depend on needs of the civil society partner in the country.
3. Prepare in 2 weeks after the visit narrative report on the results of the online needs assessment/coaching visit according to the agreed report structure.

Online needs assessment/coaching visits to the Republic of Tajikistan will be held in August - September, 2020.

#### **Duration of the assignment and remuneration provisions:**

- The work is expected to start after signature of the specific agreement with individual consultant.
- The duration of agreement is August 06, 2020 – November 30, 2020.
- Payment will be made based on the results of the visit, provision of all deliverables to TBEC team and revision of report according to comment received from all TB-REP 2.0 partners.
- Remuneration will be paid in US Dollars, so Consultant shall have a USD bank account.
- The Consultant will be responsible for the payment of taxes according to the laws of his(her) country of residence

**Conditions:**

1. Individual consultants are invited to submit expression of interest for the consultancy services mentioned above.
2. TBEC offers the following type of cooperation:
  - Consultancy Agreement with an Individual Consultant/Expert. The Consultant will be responsible for the payment of taxes according to the laws of his(her) country of residence. Remuneration will be paid in US Dollars, so consultant shall have a USD bank account.
3. The contract will be awarded on the competitive basis to a Consultant/Expert with the highest qualifications and meeting all requirements described in Terms of References (ToR<sup>1</sup>). Consultant will be evaluated based on the qualifications.
4. Consultancy fee for a given assignment will be based on the cost of the final product and will be negotiated with a Consultant/Expert with the highest evaluation results.
5. Your expression of interest should contain the following documents:
  - ✓ CV with proven experience and qualifications (in Eng/Rus, not more than 3 pages).
  - ✓ Motivation letter (in Eng/Rus, not more than 3 pages), clearly describing existing experience in the area of the proposed assignmentFailure to meet these requirements will lead to automatic disqualification of application;
6. All documents for expression of your interest should be submitted electronically to Anna Medvedenko, Administrative Officer, TBEC, at the following address [medvedenko@tbcoalition.eu](mailto:medvedenko@tbcoalition.eu)
7. The deadline for receipt of your expression of interest: **August 5, 2020, 6 PM, Kyiv time**. Late proposals will be rejected.
8. Selected candidate will be contacted by **August 6, 2020**.
9. The evaluation and selection will be conducted through procurement procedures set out in the TB-REP2.0 sub-grant agreement between TBEC and PAS Center, as a TB-REP2.0 Principle Recipient of the Global Fund to Fight AIDS, Tuberculosis and Malaria and are aligned to the World Bank Guidelines. Questions regarding procurement procedures as well as other related to the topic of the current request can be addressed to Anna Medvedenko, Administrative Officer, TBEC, at the following address [medvedenko@tbcoalition.eu](mailto:medvedenko@tbcoalition.eu).

**Anna Medvedenko**  
Administrative Officer  
TB Europe Coalition

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<sup>1</sup> All the short-listed Consultants/Experts will be included in the TBEC Consultancy pool for potential future cooperation according to the Consultants' expertise.