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Terms of References

for Individual Consultant

to develop Costing Elements for Standardized package of community-based supportive services to improve TB outcomes

Date: 10 September, 2019

About TB Europe Coalition (TBEC)

Established in 2009, TBEC is a regional advocacy network of civil society organizations and individuals from across the World Health Organization (WHO) Europe region, comprising Western and Eastern Europe, Caucasus and Central Asia. The network aims to strengthen the role of civil society within the regional response to TB, and ensure political and financial commitments to end TB. Currently TBEC has more than 200 members from more than 30 countries in the region. In 2017, TBEC was registered as a legal entity in the Netherlands to step up its regional and national advocacy, capacity building and support to country-led TB advocacy initiatives. The TBEC Secretariat is located in Kyiv and responsible for the coordination, communication, administration, programmatic and policy management of the network.

TBEC's primary role in the project is to support civil society organizations in their advocacy for people-centered TB care at the national and regional levels. In particular, TBEC develops regional policy and other relevant documents on the role of civil society in providing people-centered services for EECA countries and supports capacity development activities for civil society and community organizations.

Background information on the project:

After three years of successful implementation of the multi-partner Tuberculosis Regional Eastern European and Central Asian Project (TB-REP), all the 11 countries of the EECA Region are moving forward, advancing the new model of care towards Improving DR-TB early detection and treatment outcomes within TB-REP 2.0 project. TB-REP 2.0 is implemented during 2019-2021, consolidating the achievements and addressing the existing systemic challenges of the countries to improve outcomes of MDR-TB treatment. The project is implemented with the financial support of the Global Fund to Fight AIDS, Tuberculosis and Malaria in the countries of Eastern Europe and Central Asia (EECA).

The overall goal of the programme is to foster timely TB case detection and improved treatment outcomes in patients with special emphasis on drug-resistant TB, through meaningful involvement of communities and civil society by providing integrated people-centered TB care to address the needs of key and vulnerable populations.

Partners involved in this project's implementation are: Center for Health Policies and Studies (PAS Center) - Principal Recipient, WHO Regional Office for Europe, TBEC, TB People, Global TB Caucus (GTBC). Within the programme implementation, TBEC is responsible for strengthening advocacy and the operational role of civil society.

Continuous technical assistance will be provided to countries to catalyze advocacy efforts, assess partnerships and advocacy strategies for civil society organizations (CSOs) and regional stakeholders, as well as forge partnerships with the national TB caucuses.

Background of the assignment

A steady increase in the demand for comprehensive services, including psychological, social and patient support services aimed at improving the quality of life and better health outcomes in TB care with a particular focus on people-centered care and an increasing need to address special needs of key and vulnerable groups is a basis for reforming approaches in care and support that imply a growing civil society involvement in service provision¹.

Presently, the Global Fund is implementing its new Funding Model, under which countries of the region will need to increase or restructure their investments into their national TB responses. While this calls for transitioning of existing services to domestic funding, governments will also need to scale up their programmes to increase coverage of TB services (essentially, services that help prevent, diagnose, and treat TB) in line with national and international strategies and targets. Given that civil society is an indispensable component of TB care² which play an important part in providing detection and diagnosis as well as treatment and support of people undergoing TB treatment, governments need to develop and introduce systems for ensuring the sustainability of services provided by non-governmental organizations (NGOs), through possible forms of subsidies, grants and social contracts.

Many EECA countries are changing health systems from vertical models – where interventions were largely delivered by TB services and hospital care – to more coordinated models of people-centered care with appropriate outreach services for hard-to-reach populations and, where appropriate, providing community-based services through mobile facilities and in patients' homes. It is advisable that supportive services be provided in cooperation with civil society and community organizations.

TBEC is currently developing a Standardized package of supportive community-based services to improve TB outcomes (further on - Package of Services) which should provide an easy-to-use resource, guiding through all required activities to ensure optimal provision of supportive community-based services to complement the work of TB care providers and scale up sustainable services as needed to reach the SDG goal to End TB by 2030.

¹ A People-Centered Model of TB Care. Blueprint for EECA countries, first edition. Available at: http://www.euro.who.int/_data/assets/pdf_file/0004/342373/TB_Content_WHO_PRO_eng_final.pdf

² A People-Centered M of TB Care. Blueprint for EECA countries, first edition, p. 12, Components of a model of TB care: http://www.euro.who.int/_data/assets/pdf_file/0004/342373/TB_Content_WHO_PRO_eng_final.pdf

The current Terms of Reference consists of developing methodology of costing of services and a list of costing elements to support this Standardized package of supportive community-based services to improve TB outcomes. It will serve to provide guidance and cost estimations of needed services to national health authorities so that national governments can easily adopt this package of services to their national standards of TB services, as well as relevant bylaws and procedures as well as calculate costs.

The objective of the assignment:

The work will consist of **developing methodology of costing of services** and a **list of costing elements related to Standardized package of supportive community-based services to improve TB outcomes**.

The Consultant will closely cooperate and coordinate his/her work with another Individual Consultant who will be in charge of developing and describing Standardized package of supportive community-based services to improve TB outcomes.

The scope of work:

Based on the Standardized package of community-based services to improve TB outcomes the consultant has to:

- Develop methodology of costing of supportive community-based services;
- Develop an excel document with costing elements for each service described in the Package of Services and detailed instructions how to national coordinators should use the document;
- Provide one comprehensive example of national costing of supportive community-based services to support primary care to improve TB outcomes.

Expected outcomes:

The consultant will develop:

- **Methodology of costing** of Standardized package of supportive community-based services to improve TB outcomes – an excel file with detailed explanation how to use and apply it;
- Develop **costing elements for each service described** (based on the Standardized package of supportive community-based services to improve TB outcomes developed by other TBEC Individual Consultant);
- **Example of national costing of supportive community-based services** to support primary care to improve TB outcomes.

The documents can be developed either in English or in Russian.

We do not foresee an expected length of the document but the structure and elements described in the scope of work should be respected.

Duration of the assignment:

- The work is expected to start after signature of the specific agreement for individual consultancy services;
- The duration of agreement is September 30, 2019 – November 15, 2019;
- Expected duration of this consultancy is 5 days;
- Final number of consultancy days is subjected for negotiation in line with the budget availability and cost-effectiveness of the consultancy proposal.

Qualification requirements:

The consultant is expected to have a strong background in state funding mechanisms and have a good knowledge of TB services as well as have a good understanding of the overall context of the TB programmes in the EECA region.

The consultant should meet the following qualifications:

Experience/Knowledge

- Educational background in economics, health economy, public health, public administration or other relevant fields (or commensurable working experience);
- Strong knowledge of the health budgeting processes in EECA;
- Have a solid hands-on experience developing budgets and costing elements in healthcare;
- Understanding of health financing and funding models applied in health and social systems in the EECA region;
- Knowledge about health and/or social standards of care at the National and/or International level.

Skills

- Strong planning and coordination skills;
- Proven budgeting skills;
- Excellent knowledge of Excel;
- Ability to meet deadlines;
- Ability to work independently and respond to feedback in a timely and professional manner;
- Fluency in English and Russian;
- Experience of providing consultancy services in the countries of EECA region is an asset.

Reporting requirements:

The consultant will closely coordinate with the TBEC Secretariat to ensure effective delivery of the outputs. The expected documents could be written in either English or Russian languages. It should be in Microsoft Excel and Word formats, to be submitted in

electronic copies to TBEC Secretariat, specifically to TBEC Advocacy & Policy Manager, Yuliia Kalancha – kalancha@tbcoalition.eu

Application Process:

Interested candidates are required to submit, the following documentation:

- CV
- Motivation letter, clearly describing:
 1. how the skills and expertise of the potential Consultant meet the requirements for the position;
 2. provide an overview of the final product under this Consultancy as envisioned by the potential consultant.

Deadline for application is September 24, 2019.