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TO END THE TUBERCULOSIS EPIDEMIC

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Terms of References

International Organizations for providing consultancy services

**to conduct coaching/needs assessment visit
to Republic of Kyrgyzstan of the TB-REP2.0 project**

Date: May 17, 2019

About TB Europe Coalition (TBEC)

Established in 2009, TBEC is a regional advocacy network of civil society organizations and individuals from across the World Health Organization (WHO) Europe region, comprising Western and Eastern Europe, Caucasus and Central Asia. The network aims to strengthen the role of civil society within the regional response to TB, and ensure political and financial commitments to end TB. Currently TBEC has more than 200 members from more than 30 countries in the region. In 2017, TBEC was registered as a legal entity in the Netherlands to step up its regional and national advocacy, capacity building and support to country-led TB advocacy initiatives. The TBEC Secretariat is located in Kyiv and responsible for the coordination, communication, administration, programmatic and policy management of the network.

Background information on the project:

After three years of successful implementation of the multi-partner Tuberculosis Regional Eastern European and Central Asian Project (TB-REP), all the 11 countries from the EECA Region are moving forward, advancing from the new model of care towards Improving DR-TB early detection and treatment outcomes within TB-REP 2.0 project. TB-REP 2.0 will be implemented during 2019-2021, consolidating the achievements and addressing the challenges of the TB-REP project.

The overall goal of the program is to foster timely TB case detection and improved treatment outcomes in patients with special emphasis on drug-resistant TB, through meaningful involvement of communities and civil society and integrated people-centered TB care delivery systems able to address the needs of key and vulnerable populations.

The Project is implemented with the financial support of the Global Fund to Fight AIDS, Tuberculosis and Malaria in the countries of Eastern Europe and Central Asia (EECA).

Partners involved in this project's implementation are: Center for Health Policies and Studies (PAS Center) - Principal Recipient, WHO Regional Office for Europe, TBEC, TB People, Global TB Caucus (GTBC). Within the program implementation TBEC is responsible for strengthening advocacy and the operational role of civil society.

Continuous technical assistance will be provided to countries to catalyze advocacy efforts, assess partnerships and advocacy strategies for civil society organizations (CSOs) and regional stakeholders, as well as forge partnerships with the national TB caucuses.

One of the components of the technical support planned for CSOs is to conduct needs assessment/coaching visit to understand the capacity opportunities and gaps in knowledge and skills related to implementation of advocacy work of the project selected grantee in Republic of Kyrgyzstan. Specific requests for technical assistance will be informed by the project goal of national partner.

The coaching visit to Republic of Kyrgyzstan is planned in October.

Objective of the assignment:

The purpose of the needs assessment is to understand the capacity opportunities and gaps of the grantee's knowledge and skills related to TB-REP2.0. project type in the country; to document the needs in technical support and capacity development and provide the recommendation on how to increase the effectiveness of the grantee in implementation of their objectives depending on the grand type.

During coaching visit, objectives and targets of the small grant in Republic of Kyrgyzstan will be considered; strengths and weaknesses in the context of achieving the goals that have been specified in TB-REP 2.0. small grant's implementation plan will be identified. Specific requests for technical assistance will be informed by the project goal of national partner.

Meetings with national stakeholders such as NTP and parliamentarians are envisaged as a part of the needs assessment plan to assess potential for advocacy and reform.

Scope of work:

Consultant will be expected to:

1. In cooperation with the TBEC secretariat:
 - Customize needs assessment/coaching visit plan (taking into account needs assessment/coaching visits plan);
 - Draft needs assessment/coaching visit report structure;
 - Finalize needs assessment/coaching visit report.
2. Conduct 4-days needs assessment/coaching visits to the Republic of Kyrgyzstan, October (exact dates TBD)
3. Prepare in 3 weeks after the visit narrative report on the results of the needs assessment/coaching visits according to the agreed report structure.

The consultancy work for needs assessment/coaching visit includes 5 days (3 days preparation and reporting; 2 days for one visit).

The total number of 5 consultancy days is planned for a visit.

Final number of consultancy days for preparation and reporting is subjected for negotiation in line with the budget availability and cost-effectiveness of the consultancy proposal.

Accommodation and travel costs will be covered by the TB-REP 2.0. budget.

Expected outcomes:

The Consultant will provide the following deliverable, in English or Russian, to the TBEC:

1. The visit report provided with key findings/recommendations/potential solutions to impact on increasing the effectiveness of the organization and to overcome obstacles identified by the visit.

It is expected that the results of the visit can shape advocacy strategies of the TB-REP 2.0. partners (grantees) and transform the project activities and help ensure results have the maximum effect.

Duration of the assignment and remuneration provisions:

- The work is expected to start after signature of the specific agreement for organizational consultancy services.
- The duration of agreement is October 01, 2019 – November 30, 2019.

Qualification requirements:

Organization, providing consultancy services, is expected to have:

- Well-versed in the TB/Public Health, as well as good understanding of overall context of the TB programs specific to the country environment;
- Strong background in capacity building of civil society;
- Involvement in similar and/or relevant consulting or professional services of complexity and technical specialty comparable to the job under consideration;
- Recognized for competence in dialogue facilitation between local and high-level authorities in order to align efforts to foster increased ambition to develop a robust and comprehensive approach to end TB.

Consultant, nominated by the organization as a focal point for coordination of the activities within this agreement, should meet the following qualifications:

Experience/Knowledge of the lead consultant

- Advanced Degree (Master's) in Human Rights, Social Science, Social Policy, Epidemiology, Public Administration, Public Health or other related fields (or commensurable working experience);
- Knowledge and understanding of the national, regional and global responses to TB, particularly on people-centred TB care in the EECA region;
- Understanding of TB epidemiology, TB policies and interventions, and health systems in the country;
- Familiarity with the TB situation in the country including the donor's withdrawal and transition policies;
- Familiarity with the civil society and TB affected communities' actors in the country and the country-specific social context they operate in;
- Proven experience in monitoring or research field visits.
- Experience of providing consultancy services under TBREP1 project is considered an asset.

Skills

- Proven experience in program monitoring and evaluation, particularly on evidence-based outcomes of service delivery impact;
- Confident writing and reporting skills (in English);
- Cultural sensitivity and understanding diversity;
- Ability to formulate conclusions, and recommendations for strengthening TB prevention, care and control activities and intersectoral cooperation between TB stakeholders;
- Ability to work independently and respond to feedback in a timely and professional manner;
- Proven ability to meet deadlines.

Languages

- Knowledge of English is required.
- Knowledge of Russian is considered an asset.

Reporting requirements:

The consultant will closely coordinate with the TBEC Secretariat to ensure effective delivery of the outputs. Coaching visit report should be written in English. It should be in Microsoft Word format, to be submitted in electronic copies to TBEC Secretariat, specifically to TBEC Capacity Building Manager, Daniel Kashnitsky – kashnitsky@tbcoalition.eu.